







SPOTLIGHT



1

SPOTLIGHT Valedictorian



Nolan Anderson

2




SPOTLIGHT Salutatorians




Shelby Back Cassandra Clem

3




SPOTLIGHT Indiana FAFSA Completion Award

- The Indiana Commission for Higher Education and INvestEd launched the inaugural Indiana Free Application for Federal Student Aid (FAFSA) Completion Awards.
- The Indiana FAFSA Completion Awards recognize the top 100 outstanding Indiana schools with at least 60% FAFSA completion for the 2017-18 FAFSA year.
- Rossville High School was recognized as an *Indiana FAFSA Completion Award* recipient.
- Congratulations to Megan Woodruff and the Guidance Department for their outstanding work to encourage students to complete the FAFSA.




4

ROSSVILLE CONSOLIDATED SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR SESSION
JUNE 6, 2017 7:00 P.M.

5

Call to Order Mr. Hufford



6

Approval of Minutes Consideration of Claims & Payroll

- May 2, 2017 Regular Session
- Board members received claims docket, payroll claims, and minutes in advance of the meeting.
- Members were asked to contact Dr. Hanna with individual items which they have questions.

Motion made to approve the minutes, claims, and payrolls as presented.

Motion by: Nathan Root 2nd by: Mike Emens
Motion Passed: Hufford, Root, Mink, Emens



7



New Business – Personnel Items Consideration of Position

- Rossville Consolidated Schools operates with one school counselor serving students in grades 6-12.
- A program audit was conducted as part of the Lilly Planning Grant which utilized an evaluation tool to determine the extent to which components of a comprehensive school counseling program are implemented.
- The audit determined that the current single counselor program lacked components for full implementation of a comprehensive counseling program.
- Therefore, Dr. Hanna is recommending adding a Professional School Counseling position at Rossville Middle/Senior High School.

Motion made to approve the addition of a Professional School Counseling position as presented.

Motion by: Nathan Root 2nd by: Joe Mink
Motion Passed: Hufford, Root, Mink, Emens



8



New Business – Personnel Items Consideration of Job Descriptions

- ★ Classified – Treasurer - Extracurricular Accounts
- ★ Classified – Secretary – Guidance – Middle/Senior High School
- ★ Classified – Data Specialists II – District
- ★ Certified – Professional School Counselor

Motion made to approve the job descriptions as presented.

Motion by: Joe Mink 2nd by: Mike Emens
Motion Passed: Hufford, Root, Mink, Emens

9



New Business – Personnel Items Consideration of Resignation

- ★ Kim Delks submitted her resignation as the Middle/Senior High School Secretary effective June 8, 2017.
- ★ Shelia Lowery submitted her resignation as a custodian effective May 25, 2017.
- ★ Geoff Salmon submitted his resignation as Dean/Athletic Director effective June 15, 2017.

Motion made to approve the resignations as presented.

Motion by: Mike Emens 2nd by: Joe Mink
Motion Passed: Hufford, Root, Mink, Emens

10

New Business – Personnel Items Consideration of Full-time Employment

- Mr. Gick is recommending increasing Mr. Stephen Back to a full-time position to fill the retirement vacancy of Mr. Allen Weldy.
- Mr. Back's base rate of pay will be \$33,500 which will be increased with the compensation portion of the 2016-2017 contract when it is distributed.
- Dr. Hanna is recommending the increase to a full-time position.

Motion made to approve the full-time position as presented.

Motion by: Nathan Root 2nd by: Joe Mink
Motion Passed: Hufford, Root, Mink, Emens



11



New Business – Personnel Items Consideration of Appointment

- Rossville Consolidated School District was fortunate to have 6 applications submitted for the nursing position.
- Five applicants were selected to be interviewed and three responded to the request.
- A committee consisting of Mr. Gick, Mr. Dennison, and Dr. Hanna interviewed candidates and unanimously recommended Mrs. Janelle Pattengale for the position.
- Mrs. Pattengale is a graduate of Rossville High School, a registered nurse with a Bachelor of Science in Nursing from St. Elizabeth School of Nursing, and resides in the community.
- Dr. Hanna is also recommending the adoption of the 2017-2018 Handbook for Classified Employee – School Nurse which outlines the hourly wage and benefits.



12



New Business – Personnel Items Consideration of Appointments

- ★ 5th Grade Cheerleading Coach
 - Denisha Howell – Coach ◦ Jennifer Birge – Volunteer Assistant
- ★ Tracy Fife – Middle/Senior High School Secretary
- ★ Denise Matlock – Instructional Assistant/Lunchroom Monitor
- ★ Susan Erdman – 6 Hours per week for extended school year
- ★ Heather Aldridge – 15 Hours per pay period for extended school year

13



New Business – Personnel Items Consideration of Appointments

- ★ Amanda Keafer – Varsity Dance Team Coach
- ★ Trexie Rudd – Middle School Dance Team Coach
- ★ Stephen Back – Summer P.E. – Contracted Amount = \$2,285
- ★ Cheryl McIlrath – Data Specialists II - \$7,500 stipend
- ★ Rhonda Johnston – School Bus Driver
- ★ Tammie Hauser – Temporary Custodian

Motion made to approve the appointments as presented.
 Motion by: Joe Mink 2nd by: Nathan Root
 Motion Passed: Hufford, Root, Mink, Emens

14



New Business – Policy Items Consideration of Chapter 1 – School Board

- ★ SECTION 100 VISION, MISSION, & BELIEF STATEMENTS - Reviewed
- ★ SECTION 101 PHILOSOPHY OF EDUCATION - Reviewed
- ★ SECTION 102 CORPORATION GOALS - **Revised** ★
- ★ SECTION 103 PHILOSOPHY OF POLICY DEVELOPMENT - Reviewed
- ★ SECTION 104 MEMBERSHIP AND SELECTION - Reviewed
- ★ SECTION 105 BOARD ORGANIZATION - Reviewed
- ★ SECTION 106 FUNCTIONS OF THE BOARD - Reviewed

15

New Business – Policy Items Consideration of Chapter 1 – School Board

- ★ SECTION 107 DUTIES OF THE OFFICERS - Reviewed
- ★ SECTION 108 REVISION OF POLICIES - Reviewed
- ★ SECTION 109 VACANCIES ON BOARD OF EDUCATION - Reviewed
- ★ SECTION 110 BOARD COMPENSATION - Reviewed
- ★ SECTION 111 MEETINGS - Reviewed
- ★ SECTION 112 MEETING MINUTES - Reviewed
- ★ SECTION 113 POLICY ON BOARD ETHICS - Reviewed
- ★ SECTION 114 BOARD OF FINANCE - Reviewed

16

New Business – Policy Items Consideration of Chapter 1 – School Board

- ★ SECTION 115 EQUAL OPPORTUNITY POLICY - Reviewed
- ★ SECTION 116 NON-DISCRIMINATION GRIEVANCE PROCEDURE - Reviewed
- ★ SECTION 117 SCHOOL BOARD AUTHORITY - Reviewed
- ★ SECTION 118 VOTING AND ABSTENTIONS - Reviewed
- ★ SECTION 119 PUBLIC EXPRESSION OF BOARD MEMBERS - Reviewed
- ★ SECTION 120 BOARD OF EDUCATION'S CONFLICT OF INTEREST - Reviewed

17



New Business – Policy Items Consideration of Chapter 1 – School Board

- ★ SECTION 121 PUBLIC RECORDS ACCESS AND EXEMPTIONS - Reviewed
- ★ SECTION 122 ADVISORY COMMITTEES TO THE BOARD - Reviewed
- ★ SECTION 123 BOARD MEMBER ORIENTATION - Reviewed

18



New Business – Policy Items

Consideration of Chapter 2 – Administrative Organization

- ★ Section 200 – Board – Superintendent Relationship - Reviewed
- ★ Section 201 – Employment of the Superintendent - Reviewed
- ★ Section 202 – Qualifications of the School Superintendent - Reviewed
- ★ Section 203 – Responsibilities of the Superintendent - **Revised**
- ★ Section 204 – Chain of Command - Reviewed
- ★ Section 205 – Job Descriptions - Reviewed
- ★ Section 206 – Qualifications of Building Principals – Reviewed
- ★ Section 207 – Qualification of Administrative Assistant/Athletic Director (K-12) - Removed

Motion made to approve Chapters 1 and 2 for a second reading as presented.
 Motion by: Nathan Root 2nd by: Joe Mink
 Motion Passed: Hufford, Root, Mink, Emens

19

New Business – Policy Item

Consideration of Section 541 – Wellness Policy

- Parents, community members, teachers, cafeteria staff, administrators, and the school nurse worked to update the District’s Section 541 – Wellness Policy on Physical Activity and Nutrition.
- This policy supports the health and well-being of the school corporation’s students by promoting nutrition and physical activity at all grade levels.
- The USDA regulations require a school’s wellness plan to be updated annually to include targeted goals.
- Dr. Hanna is recommending adopting this plan and would like to thank the committee members for their work.

★

20

New Business – Policy Item

Consideration of Section 543 - Use of Isolated Time Outs/Seclusion and Restraints

- The Board recognizes that there are times when it becomes necessary for employees to use reasonable restraint and/or isolation time out to protect a student from causing harm to themselves or others.
- Isolated time out/seclusion and physical restraint as defined by this policy is only to be used as a means of maintaining a safe and orderly environment for learning and only to the extent necessary to preserve the safety of students and others.
- This policy outlines the procedures for use and the training requirements for staff to administer this policy.
- The policy has been in place since 2010 and Dr. Hanna is requesting the Board consider the review of the policy as printed.

★ Motion made to approve the Sections 541 and 543 for a second reading as presented.
 Motion by: Mike Emens 2nd by: Joe Mink
 Motion Passed: Hufford, Root, Mink, Emens

21

New Business – Policy Item

Consideration of Section 819 – Review and Second Audit of Free and Reduced Lunch Applications

- An audit was conducted by the Indiana Department of Education – Office of School and Community Nutrition.
- The audit recommended changes to our current policy, Section 819 -Review and Second Audit of Free and Reduced Lunch Applications.
- Dr. Hanna is recommending the proposed changes.

★ Motion made to approve the Sections 819 for a second reading as presented.
 Motion by: Nathan Root 2nd by: Mike Emens
 Motion Passed: Hufford, Root, Mink, Emens

22

New Business – Financial Item

Consideration of Elementary Book Rental & Fees

- Mr. Dennison is recommending book rental and fees for Rossville Elementary for the 2017-2018 school year.

Kindergarten	\$198	4 th Grade	\$207
1 st Grade	\$210	5 th Grade	\$203
2 nd Grade	\$199	Intense	\$131
3 rd Grade	\$219		

★ Motion made to approve Rossville Elementary Book Rental and Fees presented.
 Motion by: Mike Emens 2nd by: Joe Mink
 Motion Passed: Hufford, Root, Mink, Emens

23

New Business – Financial Item

Consideration of Payroll Dates

- Dr. Hanna is recommending the payroll dates for the 2017-2018 school year.

August 25, 2017	December 29, 2017	May 4, 2018
September 8, 2017	January 12, 2018	May 18, 2018
September 22, 2017	January 26, 2018	June 1, 2018
October 6, 2017	February 9, 2018	June 15, 2018
October 20, 2017	February 23, 2018	June 29, 2018
November 3, 2017	March 9, 2018	July 13, 2018
November 17, 2017	March 23, 2018	July 27, 2018
December 1, 2017	April 6, 2018	August 10, 2018
December 15, 2017	April 20, 2018	

★ Motion made to approve payroll dates as presented.
 Motion by: Nathan Root 2nd by: Joe Mink
 Motion Passed: Hufford, Root, Mink, Emens

24

New Business – Miscellaneous Item Consideration of Designee

- Dr. Hanna and Mandi Pennington have requested to be authorized to sign agreements for alternative and private residential school placement as the designee for the President and Secretary of the Board.
- The Indiana Department of Education requires that this authorization is provided annually.
- Rarely placement for alternative or private residential school is needed. However, when the need does occur, timelines must be followed for the benefit of the child. This authorization will expedite the process to ensure that the corporation meets Federal and State requirements in dealing with these types of placements.

Motion made to appoint Dr. Hanna as the designee for the President and Mandi Pennington as the designee for the Secretary as presented.

Motion by: Mike Emens 2nd by: Joe Mink

Motion Passed: Hufford, Root, Mink, Emens



25



New Business – Miscellaneous Item Consideration of Out of State & Overnight Field Trips

- ★ Rosville FFA is requesting an overnight field trip to the Indiana FFA Leadership Center in Trafalgar, Indiana on June 5-6, 2017.
- ★ Rosville FFA is requesting an overnight, out-of-state trip to Jackson's Mill State 4-H Conference Center in Weston, West Virginia on July 29 through August 3, 2017.
- ★ Rosville FFA is requesting an overnight, out-of-state trip to Big Frog Expeditions in Benton, Tennessee on June 10 -12, 2017.
- ★ Rosville FFA is requesting an overnight, out-of-state trip to Washington D.C. on June 25 through July 1, 2017.
- ★ Rosville High School Dance Team is requesting an overnight trip to Ball State University for a dance camp, July 14-17, 2017.
- ★ Rosville Middle School Dance Team is requesting an overnight trip to Ball State University for a dance camp, July 14-17, 2017.
- ★ Rosville Girls Basketball is requesting an overnight trip to New Castle, IN for a camp, June 9-10, 2017

Motion made to approve the Out-of-State & Overnight Field Trips as presented.

Motion by: Nathan Root 2nd by: Joe Mink

Motion Passed: Hufford, Root, Mink, Emens

26



New Business - Miscellaneous Item Declaration of Surplus Equipment

- Rosville Consolidated School District has a variety of equipment that is no longer in use and should be declared surplus.
- Surplus equipment will be disposed of according to Indiana Law.
- A list of the surplus equipment items has been provided to the Board for consideration.

Motion made to approve the materials listed as surplus and direct the Superintendent to dispose of the materials as per Indiana Law.

Motion by: Nathan Root 2nd by: Mike Emens

Motion Passed: Hufford, Root, Mink, Emens



27



Reports & Information Conference Requests

Staff Attending	Date of Conference	Conference Title	Location
★ Buck Fuller Dan Luper	June 20, 2017	Playground Safety	Indianapolis
★ Buck Fuller Dan Luper	July 11, 2017	2017 Turf & Landscape Field Day	West Lafayette
★ Tammy Melson	August 17 & 22, 2017	Title III Director's Meeting	West Lafayette
★ Tammy Melson	September 8, 2017	Brain, Behavior, Learning & Engagement	West Lafayette

28



Public Comments

- The President will ask for any additional comments from the gallery.
- The President asks that you identify yourself prior to making comments and to limit your comments to three (3) minutes.

29

Adjournment

- The President will ask for a motion to adjourn the regular Board meeting.

Next Board Meeting

- July 11, 2017 – 6:30 p.m. Work Session
- 6:45 p.m. Spotlight
- 7:00 p.m. Regular Meeting

30