

ROSSVILLE CONSOLIDATED SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR SESSION
OCTOBER 3, 2017 7:00 P.M.

Call to Order Mr. Hufford



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Approval of Minutes Consideration of Claims & Payroll

- September 12, 2017 Regular Session
- Board members received claims docket, payroll claims, and minutes in advance of the meeting.
- Members were asked to contact Dr. Hanna with individual items which they have questions.

Motion made to approve the minutes, claims, and payrolls as presented.
 Motion by: Nathan Root 2nd by: Nathan McCullough
 Motion Passed: Hufford, Root, Emens, McCullough

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Budget Basics – 6 Funds

There are six separate funds that make up the Rossville Consolidated School Corporation budget.

GENERAL FUND Used for controlling most of the operating expenses: salaries, benefits, supplies, utilities, etc.	DEBT SERVICE Used for all payment of debt incurred by the corporation.	CAPITAL PROJECTS FUND Used for maintenance & repair of facility, technology, professional services, etc.
TRANSPORTATION Used for expenses of transporting children to and from school and school events, except for the purchase of vehicles.	SCHOOL BUS REPLACEMENT FUND Used for the replacement of school buses and transportation related vehicles.	RAINY DAY FUND Repair or replacement due to failure of any part of any structure or equipment, or any other emergency.

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FUND SOURCE

STATE FUNDS	
General Fund	
LOCAL PROPERTY TAX	
Transportation Operating Fund	School Bus Replacement
Capital Projects Fund	Debt Service Fund
TRANSFERS OF UNUSED & UNENCUMBERED TAX FUNDS	
Rainy Day Fund	

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GENERATION OF FUNDS

Expense Driven Funds	
Debt Service Fund	
State Fund	Rate Fund
General Fund	Capital Projects Fund
Levy Funds	
Transportation Operating Fund	School Bus Replacement Fund
Transfers of Unused & Unencumbered Tax Funds	
Rainy Day Fund	

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State Supported Funds General Fund

- The amount of revenue generated for the General Fund comes from State Tuition Support and miscellaneous revenue.
 - ★ State Tuition Support
 - September ADM Pupil Count
 - Academic Honors Diplomas
 - Special Education Count
 - Career and Technical Education Count
 - Complexity Grant
 - ★ Miscellaneous Revenue
 - Fees
 - License Excise Tax
 - Commercial Vehicle Tax
 - Financial Institution Tax
 - Local Option Income Tax Replacement

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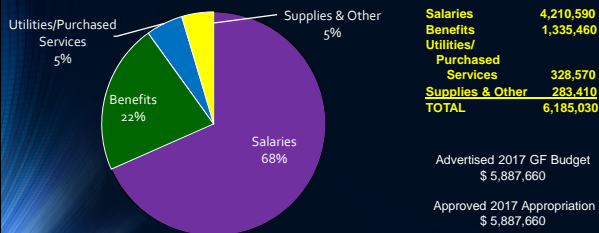
General Fund Budget Expenditures General Fund

- The General Fund Budget is built around expenses and a review of six years of expenditure history.
- The most extensive calculation is the cost of employees. Their salary/wage and benefit estimated cost is determined for the 2018 calendar year by taking a portion of their 2017-2018 cost coupled with a portion of the employee's 2018-2019 cost. Dr. Hanna looks at the following cost to determine a budgeted amount.

Name (17 Pays)	17-18 Base Salary	17-18 Projected Increase	17-18 Projected Comp. Inc.	17-18 Add. Comp.	17-18 Health Ins.	17-18 Life Ins.	17-18 LTD	17-18 TRF or PERF	17-18 FICA	17-18 Annuity
Name (18 Pays)	18-19 Base Salary	18-19 Projected Increase	18-19 Projected Comp. Inc.	18-19 Add. Comp.	18-19 Health Ins.	18-19 Life Ins.	18-19 LTD	18-19 TRF or PERF	18-19 FICA	18-19 Annuity
Name (24 Pays)	2018 Salary	2018 Health Ins.	2018 Life Ins.	2018 LTD	2018 TRF or PERF	2018 FICA	2018 Annuity	Worksheet = 35 Columns 6/5 Rows		

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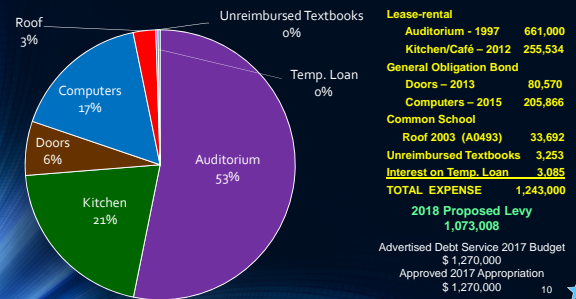
2018 GENERAL FUND EXPENSES



The General Fund Budget is built around anticipated expenses.

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2018 DEBT SERVICE FUND



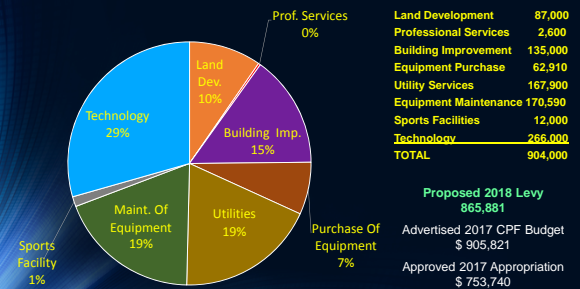
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Expense Driven Funds Debt Service Fund

- The amount of revenue generated for the Debt Service Fund is dependent upon the actual expenses.

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2018 CAPITAL PROJECTS FUND



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Rate Funds

Capital Projects Fund

- Capital Projects Fund has a maximum tax rate that can be generated in the fund. The rate is dependent upon the Assessed Valuation of the property within the school district. Therefore, the budget is built to generate the maximum rate possible so that necessary services can be provided.

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2018 TRANSPORTATION OPERATING FUND

Salaries	191,100
Benefits	82,700
Supplies & Repairs	165,700
Insurance, GPS, Routing, & Other	40,500
TOTAL	480,000

2018 Proposed Levy
410,885

Advised 2017 Transportation Budget
\$480,776

Approved 2017 Appropriation
\$ 475,000

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2018 BUS REPLACEMENT FUND

Bus Replacement	212,600
TOTAL	212,600

Bus Replacement Fund
100%

2018 Proposed Levy
203,407

Advised 2017 Bus Replacement Budget
\$ 185,000

Approved 2017 Appropriation
\$ 153,009

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Levy Generated Fund

Transportation Operating & School Bus Replacement Fund

- Transportation Operating Budget is advertised with a higher levy in order to receive the Maximum Levy.
- Transportation Operating Budget is projected at a deficit.
- The deficit may be countered by:
 - Increase Revenue
 - Reduce Expenditures - Line 1 or Line 2
 - Reduce Operating Balance - Line 11
 - A Combination of the Above

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2018 RAINY DAY FUND

Rainy Day Fund	148,995
TOTAL	148,995

Rainy Day Fund
100%

Advised 2017 Rainy Day Fund Appropriation
\$150,000

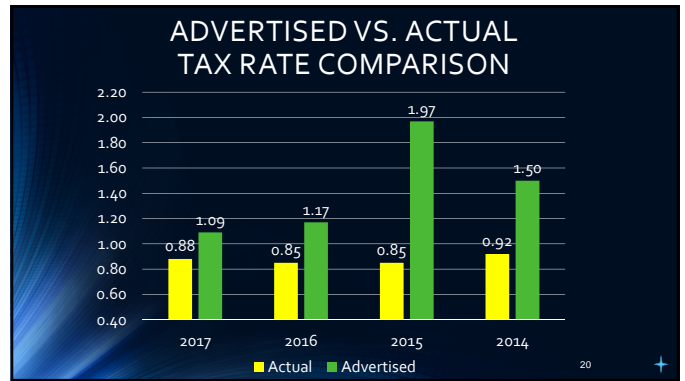
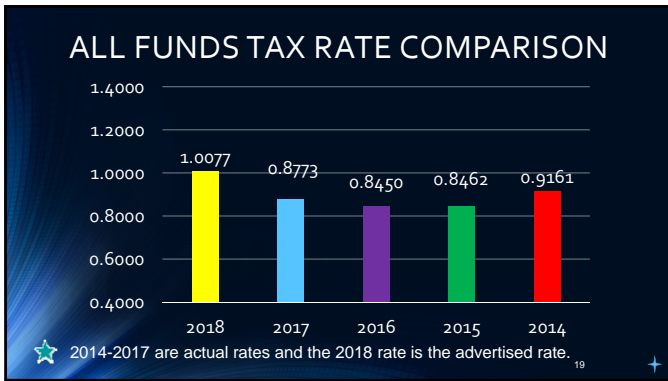
Approved 2017 Appropriation
\$ 150,000

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Total Percentage of Requested Appropriation

General Fund	67%
Debt Service	14%
Capital Projects	10%
Transportation	5%
Bus Replacement	2%
Rainy Day	2%

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New Business – Financial Item Consideration of School Budgets

- The 2018 School Budget, 2018 School Bus Replacement Plan, and 2018-2020 Capital Projects Plan were advertised in the Frankfort Times and Carroll County Comet.
- The public was afforded the opportunity to be heard concerning the proposed budget at the September 12, 2017 regular meeting.
- Dr. Hanna is recommending the Board approve the budgets as presented.

★ Motion made to approve the 2018 School Budget, the 2018 School Bus Replacement Plan, and the 2018-2020 Capital Projects Plan as presented.
Motion by: Mike Emens 2nd by: Nathan Root
Motion Passed: Hufford, Root, Emens, McCullough 21

New Business – Policy Item Consideration of Section 626 Employee Use of Social Media Policy

- Section 626 – Employee Use of Social Media Policy outlines the use of social media for employees, discusses personal use of social media, and discusses the use of social media when communicating with students.

★ 22

New Business – Policy Item Consideration of Section 632 Electronic Monitoring Policy

- Section 632 – Electronic Monitoring Policy authorizes the use of video equipment, audio equipment, global positioning systems equipment, and other technological monitoring equipment on corporation property and in/on school corporation vehicles.
- The policy delegates the Superintendent the responsibility for approving the location, installation, and operation of the devices.
- Finally, the policy outlines who can gain access to the gathered data.

★ Motion made to approve Section 626 – Employee Use of Social Media and Section 632 – Electronic Monitoring policies for a second reading as presented.
Motion by: Nathan Root 2nd by: Mike Emens
Motion Passed: Hufford, Root, Emens, McCullough 23

New Business – Personnel Items Consideration of Leave Request

- Taylor Mink has requested a leave of absence beginning on November 8, 2017 through the January 4, 2018.
- Dr. Hanna is recommending approval of this request.

★ Motion made to approve Mrs. Mink's leave request as presented.
Motion by: Nathan Root 2nd by: Nathan McCullough
Motion Passed: Hufford, Root, Emens, McCullough 24

New Business – Personnel Items Consideration of Appointments

- **Mr. Bolser is recommending the following appointments:**

<p>Boys' Basketball:</p> <ul style="list-style-type: none"> • Varsity Assistant/Junior Varsity - Roger Hanna • 9th Grade - Ryan Skinner • 8th Grade - Jon Jacoby • 7th Grade - Tommy Dillingham • 6th Grade - Matt Marlin • 5th Grade - Aaron Fife • 5th Grade - Volunteer Assistant - Todd Said 	<p>Girls' Basketball</p> <ul style="list-style-type: none"> • Volunteer Varsity Assistant - Ed Geheb • Varsity Assistant/Junior Varsity - Kattie Deboy • Volunteer Assistant Junior Varsity - Jason Deboy • 7th Grade - Chris Gorbet • 6th Grade - Abby Rohrabough • 5th Grade - Sabrina Layton <p>Wrestling</p> <ul style="list-style-type: none"> • Varsity - Mike Fadness • Varsity Assistant - Thomas Lynch • Middle School - Stephen Back
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New Business – Personnel Items Consideration of Appointments

- **Mr. Gick and Mr. Dennison are recommending the following appointments:**

Advanced Team Leader – Senior High School Representative	Phyllis Hodson-Hutsell	CHOIR DIRECTOR K-5	Tracy Zehner
Advanced Team Leader – Middle School Representative	Cheryl McIlrath	CLASS SPONSORS - Grade 10	Stephen Back
Advanced Team Leader – Upper Elementary School Rep.	Chris Miller	CLASS SPONSORS - Grade 11	Kristin Gaines
Advanced Team Leader – Primary Elementary School Rep.	Angie Bogan	CLASS SPONSORS - Grade 12	Mike Priest
ART CLUB	Wynn Wikman	CLASS SPONSORS - Grade 6	Cheryl McIlrath
AUDITORIUM - SUPERVISOR	Phyllis Hodson-Hutsell	CLASS SPONSORS - Grade 7	Royce Huffer
BAND DIRECTOR	Joel Good	CLASS SPONSORS - Grade 8	Joel Wilson
CHOIR DIRECTOR 6-12	Sarah Kavanagh	CLASS SPONSORS - Grade 9	Tom Bowyer

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New Business – Personnel Items Consideration of Appointments

- **Mr. Gick and Mr. Dennison are recommending the following appointments:**

DRAMA DIRECTOR	Linda Cleveland	SPEECH TEAM	Phyllis Hodson- Hutsell
DANCE TEAM 9-12	Amanda Keafer	SPEECH TEAM - ASSISTANT	Beth Remaly
DANCE TEAM 6-8	Trexie Rudd	SPELL BOWL K-5	Sheila Oliver & Chris Miller
FCA SPONSOR 9-12	Heather Aldridge	STING SPONSOR	Wynn Wikman
FFA SPONSOR	Dale Griffin	STUDENT COUNCIL 6-8	Kristin Gaines
FFA SPONSOR - ASSISTANT	Jessie Davis	STUDENT COUNCIL 9-12	Paul Haynes
FCCLA SPONSOR	Amanda Hart	STUDENT COUNCIL K-5	Kim Zink
HORNET LITTLE HOOSIERS	Amy Goris	YEARBOOK 6-12	Wynn Wikman
MATH CLUB 6-12	Maria Glover	YEARBOOK K-5	Angela Bogan
MATH TEAM K-5	Kim Zink		
NATIONAL HONOR SOCIETY 6-8	Kaitlyn Barrett		
NATIONAL HONOR SOCIETY 9-12	Mason Morrison		
SPANISH CLUB	Paul Haynes		

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New Business – Personnel Items Consideration of Appointments

- **Dr. Hanna is recommending the following appointments:**

<ul style="list-style-type: none"> ★ Long-Term Substitute Teacher <ul style="list-style-type: none"> • Mrs. Ann Jackson for Mrs. Johnston beginning October 9, 2017 through the end of the semester. Her rate of pay will be \$195 daily. ★ School Bus Driver <ul style="list-style-type: none"> • Lisa Disinger – Beginning October 9, 2017 	<ul style="list-style-type: none"> ★ Tier II for Intense Needs <ul style="list-style-type: none"> • Tami Disinger ★ Cafeteria Server <ul style="list-style-type: none"> • Roxanne Schneib
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Motion made to approve the appointments as presented.
 Motion by: Nathan McCullough 2nd by: Mike Emens
 Motion Passed: Hufford, Root, Emens, McCullough

New Business - Miscellaneous Item Consideration of Fundraising Opportunity

- Mr. Dennison on behalf of Rossville Elementary School is requesting a fundraiser to help fund the Accelerated Reader rewards.
- This is a digital fundraiser and will not require students to do door-to-door sales.
- Dr. Hanna is recommending approval of this request.

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Motion made to approve the fundraising request as presented.
 Motion by: Nathan McCullough 2nd by: Nathan Root
 Motion Passed: Hufford, Root, Emens, McCullough

New Business - Miscellaneous Item Consideration of Overnight Field Trip Request

- Mr. Griffin has requested the opportunity for the Rossville FFA to participate in the National FFA Convention in Indianapolis. He is requesting overnight stay for students participating in national contest due to their schedule. The conference is October 24-28, 2017
- Mr. Griffin has requested the opportunity for students to participate in a leadership development workshop in Trafalgar, IN from October 6-8, 2017.
- Dr. Hanna is recommending approval.

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Motion made to approve the overnight field trip requests as presented.
 Motion by: Mike Emens 2nd by: McCullough
 Motion Passed: Hufford, Root, Emens, McCullough

New Business - Miscellaneous Item

Consideration of Overnight Conference Request

- Mrs. Elliott and Mrs. Cornell have requested to attend the ISNA Annual Conference in South Bend, Indiana on November 9- November 11, 2017.
- This annual conference brings together food service directors from across the state of Indiana for new innovative ideas for the food service department.
- Dr. Hanna is recommending approval.

Motion made to approve the overnight conference request as presented.
 Motion by: Nathan Root 2nd by: Mike Emens
 Motion Passed: Hufford, Root, Emens, McCullough

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Reports & Information

Field Trip Reports

Group	Date of Trip	Activity	Location
3 rd Grade	October 5, 2017	Ivy Tech Visit	Lafayette
2 nd Grade	October 11, 2017	Exploration Acres	Lafayette
Kindergarten	October 25, 2017	Adventure Acres	Sheridan
5 th Grade	October 25, 2017	Lilly House Tour	Indianapolis
Rossville FFA	November 29, 2017	Area & State Crops, Entomology & Forestry Evaluation	Frankfort
Physics Students	October 6, 2017	Purdue University – Electrical Engineering Building – Nuclear Reactor	West Lafayette

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Reports & Information

Conference Requests

Staff Attending	Date of Conference	Conference Title	Location
★ Kristin Gaines	September 21, 2017	INTERS Open Lab	Lafayette
★ Kim Zink	October 7, 2017	Purdue Extension – The Nature of Teaching	West Lafayette
★ Amy Goris Sheila Oliver	November 8, 2017	Wabash Valley Grade Level Meetings	West Lafayette
★ Marcus Painter	November 9-10, 2017	ICE	Indianapolis
★ Kim Zink	December 5, 2017	Wabash Valley Grade Level Meetings	West Lafayette
★ Kristin Gaines	February 9, 2018	Nonviolent Crisis Intervention Training	Lebanon
★ Tony Wiltse	November 4, 2017	IFLTA Conference	Indianapolis

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Public Comments

- The President will ask for any additional comments from the gallery.
- The President asks that you identify yourself prior to making comments and to limit your comments to three (3) minutes.

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Adjournment

- The President will ask for a motion to adjourn the regular Board meeting.

Next Board Meeting

November 8, 2017

1:00 p.m. Regular Meeting

Rossville High School - Auditorium

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